

Keinton Mandeville Parish Council

Minutes of a meeting of the above-named Parish Council, to be held on
Tuesday October 4th 2022 at 1930 at Keinton Mandeville Village Hall

Present: Thomas Ireland TI, Trevor Ryder TR, Hayley Warrens HW, Gary Jennings GJ, Ken White KW
In attendance Tony Capozzoli TC (District Councillor). Dean Ruddle and Tim Kerley (County Councillors)
Public session

District Councillor: Tc reported the following:

- SSDC planning was in disarray with officers leaving
- The Council was returning to face-to-face meetings
- Lack of 5-year housing supply may impact on planning permissions once phosphates issues are addressed
- There is no money for LCNs therefore it would be wise to precept to allow for this

County Councillor report

- Phosphates: new policy will allow some development provided that £5k- 10k per property is paid to Entrade. This had been approved at Scrutiny Committee
- Finance is poor at SCC
- Interest rate increases could lead to potential problems as the County Council take on the District Council's debt

1.0	Apologies. Apologies were received and accepted from: Chris Calcutt, and Charlie Hull		
2.0	Declarations: Ti declared an interest in item 7.4 netball club grant request. TR declared an interest in item 5.0 planning		
3.0	Minutes of last meeting: 6 September 2022 Resolved it was proposed and unanimously agreed to approve the minutes and the closed minutes as a true and correct record of the meetings held.		
4.0	Actions and Matters arising:		
	Minute	Owner	Due
	4.2 Neighbourhood plan; Include affordable homes policy. Project plan for adoption by PC at Future Meeting once grant funding approved. Further update due at October meeting	TR TR	Ongoing Future Meeting
	8.0 Highways. Report damage to Cottons Lane. 8.0 Highways update on fingerpost replacement Highways have requested quotes 8.0 Quotes for arm for fingerpost Barton Road 8.0 Instruct Highways Consultant	TI Clerk TI	Awaiting outcome of SCC discussions with insurers
	Parish Paths: Seek quotes to improve 'Lydford' bridleways. Lydford bridlepath was also affected in wet weather, TI would ask Lydford PC about funding this Repairs to Babcary / Blind Lane fingerpost. Shields Babcary Lane – quotes to replace	TI TI Clerk	Ongoing
	Playing field land registry. Charles Fleming instructed. Clerk to chase	Clerk	ASAP
	Audit: Reserve spending plan	PC	Ongoing
	Remembrance soldier order from RBL	Clerk	November 2022
	Funeral Bier: contact rural life museum Several museums contacted. None are able to take bier. Funeral directors would be contacted	Clerk	ASAP
	Defibrillator: Order pads	Clerk	ASAP
			On agenda Highways Officer had attended On agenda – quote preference to be sent to traffic management On agenda On agenda Not complete Nothing heard despite emails sent Purchase of soldier for £175 agreed Forseys have agreed to take funeral bier Ordered. Once invoice is paid (on current agenda) the pads will be dispatched
5.0	Planning. Consider the following applications and make recommendations to the planning officer:		

	<p><u>22/02383/FUL Change of use of and alterations to cafe building (Class E) to 1 No. dwelling (Class C3) with associated access, parking and landscaping works - Land At Lake View Quarry Chistles Lane Keinton Mandeville Somerton Somerset TA11 6EX</u></p> <p>Change of use of and alterations to cafe building (Class E) to 1 No. dwelling (Class C3) with associated access, parking and landscaping works - Land At Lake View Quarry Chistles Lane Keinton Mandeville</p> <p>The plans were considered and comments made as follows</p> <p>Views of residents of neighbouring properties were mixed with some feeling that the amended plans would reduce the amount of traffic others concerned about the loss of a community facility</p> <ul style="list-style-type: none"> • The hub / cafe was a selling point in the marketing of the development • Concern about loss of parking for the allotments • Concern about loss of a community asset • Concern that the Roman Remains in the garden (a village heritage asset) will not be protected. • The proposed design is commercial looking and not inkeeping • Should be requirement for low carbon technology <p>Resolved: It was proposed and unanimously agreed to recommend refusal because of the loss of a community asset and a village heritage asset. The Local Planning Authority should be certain that all possible community uses of the building have been fully explored and discounted before a change of use to Use Class C3 (dwelling house) is approved.</p> <p><u>22/02346/S73 application to vary conditions 2 (approved plans) of planning approval 19/03538/FUL for the proposed erection of a cafe/work hub and 3 No. dwellings with associated access, parking and landscaping. - Land At Lake View Quarry Chistles Lane Keinton Mandeville Somerton Somerset TA11 6EX</u></p> <p>The plans were considered and comments made as follows:</p> <p>The information available on the planning website is not clear enough to enable an informed recommendation.</p>	
5.1	<p>Determination of Planning. The following notice was received: 22/02252/HOU Application permitted with conditions <u>Proposed two storey side extension - Old Rectory Church Street Keinton Mandeville Somerton Somerset TA11 6ER</u></p>	
5.2	<p>Other planning matters.</p> <p>Neighbourhood Plan – project plan and update. TR had circulated two documents with respect to the emerging Neighbourhood Plan</p> <ol style="list-style-type: none"> 1. The project plan; this would come to the PC as a working plan at the November PC meeting. 2. Draft first consultation questionnaire – this would be launched at a public meeting in the village hall on the evening of Sunday 23rd October; its content had been discussed at the first steering group meeting (30th September). It is now with all the Steering Group members and the Parish Council for further review / suggestions. Feedback would be welcomed by Monday 10th October to allow sufficient time to finalise it and print a hard copy. <p>Receive update on proposed use of consultant Philip Hanson for Village Landscape Assessment and agree any actions arising Consider in principle agreement to fund field survey aspects of SHOCK report where there is overlap with above. There were no further updates in relation to the above.</p>	
6.0	<p>Environment Champion Update.</p> <p>Consider request for PC to agree to “licensing” verges that are owned by Highways for wildflower planting.</p> <p>Resolved: It was proposed and unanimously agreed to approve the above provided that this did not interfere with visibility splays.</p>	
7.0	<p>Finance and Payments (RFO – Clerk)</p> <p>Resolved: It was proposed and unanimously agreed to approve the following payments:</p> <p>Salaries September 2022</p> <p>NEST Pensions Direct Debit</p> <p>HMRC</p> <p>Reimburse clerk, postage and stationery</p> <p>Maintenance</p> <p>Grass Cutting happy tracks</p> <p>SALC Affiliation fee</p> <p>SSDC Parish Ranger</p> <p>Heartsine defibrillator pads</p>	<p>£289.25</p> <p>£21.94</p> <p>£5.80</p> <p>£36.33</p> <p>£104.50</p> <p>£20.00</p> <p>£323.28</p> <p>£192.07</p> <p>£126.75</p>
7.1	<p>Receipts</p> <p>Bank interest</p>	<p>£18.18</p>
7.2	<p>Review of Accounts.</p> <p>Presentation of summary of accounts, bank reconciliation and budget to be considered, agreed, and signed by Councillors. The accounts for month 6 were considered. The balance at the end of August was £55743.11. Payments in September came to £2851.69 and receipts were £18.18. The balance was £52909.60</p>	

	The bank statements showed a balance of £53555.29. There were outstanding payments totalling £645.69. Taking these into account the bank balance was £52909.60. The accounts were circulated and checked by councillors.
7.3	Other finance matters Finance Committee Meeting – feedback. The meeting had taken place and there was nothing to report. KW had requested to see the asset register. Internal audit - mid year review. This had been arranged with the internal auditor.
7.4	Grant requests. Receive the following grant requests: Keinton Netball. The grant request was considered in relation to benefit to village residents and the grants budget. It was suggested that the parish council could fund 50% of the requested amount (there wasn't really a requested amount, just a statement of how much various things would cost) and that the netball club should be encouraged to fund raise the rest. Resolved: It was proposed and unanimously agreed to ask the netball club how much they need and what other fund raising they are doing.
8.0	Highways. Consider the following and agree any actions arising Update / Items to report Cottons Lane - ongoing Traffic / Highways consultant update - ongoing Receive quotes for new fingerpost (from SCC) and agree preferred option to inform Andy Barron. The quote from Bristol Foundry was agreed as the preferred quote Receive quotes for new fingerpost arm (Barton Road) The quote from Bristol Foundry was agreed as the preferred quote. Speed Indicator Device report The following summary has been received from N Bain Location: Castle Street, monitoring in-bound traffic Dates: Evening of 7th September to evening of 28th September – (21 days of recorded data) Total Vehicle Count: 42,058 vehicles (Average of 2,003 per day [I do not have previous data for this site]) Speed at which most drivers felt comfortable (85th percentile): 37.8mph Maximum speed recorded: 70mph Points of Note 3,988 vehicles (average of 189 per day) were recorded at, or above, 40mph. Unlike other sites, however, the data shows a significant number (283...13.5 per day) recorded above 50mph. Additionally, where other sites have the worst offenders speeding in the small hours of the night, a scan of the data shows much of the excess speeding occurring in the morning - commuting / school run hours. The SID is now located on the Barton Road pole but, as requested by Chris Calcutt, the mount has been reversed to monitor traffic exiting Keinton on-route to Barton. CC had investigated whether the brackets could be reversed on the poles. This was possible but in some cases would collect data only (rather than monitoring traffic speed.) Community Speedwatch Report. CC would provide a report at the next meeting
9.0	Parish Paths. Update / items to report. Proposal for village heritage trail. TR had suggested that this could include historic pictures and a QR code linked to a map and information site (and a leaflet dispenser for those that don't do QR codes.) This could potentially be accessed via the phonebox on Church Street. Receive quote to replace gate on Church St / Lakeview footpath. The quote was considered and it was agreed to instruct Dave Ruddle to complete this work. Quote to remove conifers on footpath behind phonebox. Resolved: It was proposed and unanimously agreed to accept the quote from Somerset Tree Surgeons and Landscapers. Only one quote had been received to date and this work was pressing because the trees had died.
10.0	Play Areas. Happy Tracks / Skatepark Receive quarterly inspection report. Inspections were ongoing Replacement equipment S106 funding application update. There was a slight delay with the installation
11.0	Maintenance. Update. Consider and agree maintenance requirements Repair to 'Home of Blue Lias' sign Issue with dog waste bin by village hall. This was being used for household waste as well as dog waste and was not accessible for the person emptying it. This needed to be addressed with SSDC. TR would do this.
12.0	Broadband Provision in Keinton Mandeville – update received from R Culley: As of the last update Openreach were just completing the planning work before announcing a schedule for the full delivery to the village. They had been out and about in the village over the last few weeks carrying out surveys.

	Gigaclear had pushed ahead with their own installation but a number of residents they have opted to hang fire for the Openreach delivery. It appeared that Gigaclear have been looking for residents to either contribute an up-front cost for installation or claim a voucher, and vouchers cannot be claimed through their scheme in addition to the Openreach scheme.
13.0	Village Hall Report CC had sent the following report Village hall: final costings for extension being prepared - Trustees aware that costs have increased. Outside lights now working again as timer replaced. MUGA lighting - clubs now need access code, information should be on website. Keinton Environment Group have begun initial planning for re-wilding areas of village hall land. This will include wild flower areas and woodland. Planting plans will be drawn up based on specialist advice. The council expressed concern about security at the village hall with anti social behaviour becoming a regular occurrence. It was noted that it was a vulnerable area and CCTV should be considered. The PCSO needed to be informed Grit storage: Tom and Alex Ireland had very kindly moved the grit into the container
14.0	Correspondence. Receive the following correspondence and agree any actions arising: There was no correspondence to consider
14.1	Correspondence. Circulation SCC updates, SWP briefings, SSDC updates, SSDC Environment, Tributes to Her late majesty Queen Elizabeth II from SSDC, CPRE, NALC. Various arrangements regarding protocol following death of Her Late Majesty Queen Elizabeth II, Vacancies for SCC independent remuneration panel members, SALC: National Moment of Reflection, 8pm Sunday 18th September, Green Flag Award Scheme: SSDC Introductory webinar Somerset Health and Wellbeing Advisory Network, SSDC Operation London Bridge update for Town and Parish Councils, CN Consultation - Re-issue of Briefing Packs with updates, from salc: Exciting changes are happening at SALC, Somerset Health and Wellbeing Advisory Network, SSDC's Update for Members, From SALC re scam messages, SCOP II Climate Conference, LCN events, SWP get sussed circular
15.0	PR. Items for inclusion in the next edition of the Parish Magazine, for the website and social media sites. The former phone box on Church Street will be converted into a book swap donations will be requested (especially children's books) once this is ready
16.0	Future agenda Items Defibrillator – update on proposed information sessions and budget required for replacement pads and batteries. Payment for the pads had been agreed under payments. The budget would include a line for replacement pads and batteries
17.0	Any other reports There were no other reports
18.0	Date of next meeting: November 1st 2022

Actions

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8.0 Highways. Report damage to Cottons Lane. Awaiting response from Mendip. TI will report again 8.0 Highways – fingerpost replacement, advise A. Barron of preferred quote 8.0 Quotes for arm for fingerpost Barton Road – instruct Bristol Foundries. 8.0 Instruct Highways Consultant	TI Clerk TI	Awaiting outcome of SCC discussions with insurers Ongoing
Parish Paths: Seek quotes to improve 'Lydford' bridleways. Lydford bridlepath was also affected in wet weather, TI would ask Lydford PC about funding this Repairs to Babcary / Blind Lane fingerpost. Shields Babcary Lane – quotes to replace Replacement gate on Church St / Lakeview footpath - instruct Dave Ruddle Quote to remove conifers on footpath behind phonebox – instruct Somerset Tree surgeons and Landscapers	TI TI Clerk Clerk Clerk	Ongoing Ongoing
Playing field land registry. Charles Fleming instructed. Clerk to chase	Clerk	ASAP
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